



ACCOUNT OPENING FORM

Date _____

Branch _____

I/ We request you to open an account based on the following details

ACCOUNT NUMBER

Account Type: Saving CA Call Others Time Deposit: Amount: _____ Period : _____

Mode of operating joint account :

Any one or Survivor Jointly Special Instruction _____ Gender: M / F /Others

Full Name: Mr/Mrs/Ms _____

Address: Permanent: District _____ MC/VC _____ Ward No. _____ Tole _____ House No. _____

Present/Correspondence: District _____ MC/VC _____ Ward No. _____ Tole _____ House No. _____

Office Address _____ **Profession/Position/Annual Income:** _____

Father's/ Husband's/ Guardian's Name _____

Other Family member's name: and relation _____

Nationality _____ Date of Birth _____ Citizenship/ Passport/ Driving License/ Voters ID No / PAN No _____ Date of Attending Majority _____
(Firm / Company registration No. / Issuing office or District)

Telephone Nos : Office _____ Residence _____ Factory _____

Mobile _____ Fax _____ E-mail _____

DECLARATION

I/We declare that, I/We have provided you the correct information as above. I/We have read and understood the Terms and Conditions relating to the opening and operation of this account and agree to be bound by the same as per terms in overleaf. I/We further agree to abide by any amendments to the said Terms and Conditions made by you from time to time. All the required documents are attached herewith.

NOMINATION

I (Account holder) Son/ Daughter/ Wife of
..... hereby nominate Mr/ Mrs./ Ms..... to receive total sum
of amount, which may be due to me/ in my account of Corporate Development Bank Limited in the event of my death. In the event of my death during the
minority of the nominee , I appoint Mr/ Mrs./Ms.
Address..... to receive total sum of amount which may be
due to me/ in my account of Corporate Development Bank Limited on behalf of the nominee.

Rough sketch of address account holder/ nearest land mark

Account holder's authorized Signature / Stamp

Introduced by/ Name: _____ Address: _____

Reference: A/C No. _____ Phone/ Mobile No. _____ Signature: _____

For Bank's use only

Initial Deposit Amount: _____

| Documents checked by | Entered by | Checked by | Approved by |
|----------------------|------------|------------|-------------|
| | | | |

TERMS AND CONDITIONS FOR OPERATING AN ACCOUNT

1. The constituent(s) can only withdraw sums from his/her/their account by means of cheque supplied to him/her them by the Bank for that particular account. Cheques should be signed as per specimen signature supplied to the Bank and any alternation in the cheque must be authenticated by the drawer's full signature.
2. Cheques issued by the Bank are the property of constituent(s) and they should take utmost care and keep in safe place under lock. The constituent(s) shall not hold the Bank liable if such cheques are misplaced, stolen or encashed in any way by fraudulent signature and Post dated and stale cheques will not be paid. The Bank will register instructions from the drawer of a cheque for its payment, but it can not accept any responsibility in case such instructions are overlooked.
3. I/We certify that the documents or information provided by me/us are correct and the required documents not provided because of its non-issuance further, the transactions made by me/us in this account are not related with terrorism, narcotic drugs, human trafficking or any organized criminal or illegal activities.
4. Collections are undertaken at the risk of the constituent(s) only. The Bank should endeavour to collect the cheques and the items as promptly and carefully as possible, but it can accept no responsibility in case of any delay or loss. All cheques and other instruments should be crossed before they are paid-in for credit of accounts. Uncleared items though credited in the account, shall not be available for being drawn against. The Bank shall have right to debit the customer's account, if they are not realized.
5. The Bank will take care to see that credit and debit entries are correctly recorded in the accounts of the constituents(s), in case of any error, the Bank shall be within its rights to make the correct adjusting entries without notice and recover any amount due from the constituent(s). The Bank shall not be liable for any damage, loss, etc., to constituent(s) on such errors.
6. Any change in the address or related information of account or constitution of the constituent(s) should be immediately communicated to the Bank. The post office and other Agents for delivery shall be considered Agents of the constituent(s) for all delivery of letters, remittances, etc., and no responsibility can be accepted by the Bank for delay, non-delivery, etc.
7. In the absence of contract to the contrary the credit balance in any account in the name of two or more persons, on the death of one or more of them, shall be payable to survivor as lawfully appointed nominee(s) of the deceased and if there is a debit balance, the survivors and the estates of deceased constituent(s) shall be jointly and severally liable for repayment thereof.
8. A receipt of moneys, cheques, securities, etc., on behalf of the Bank is valid only if signed by duly authorized officers.
9. The Bank reserves to itself the right to add to or alter any or all of the rules after notification and such altered or additional rules shall immediately thereafter be deemed to be binding on all constituent(s).notice) any account which, in its opinion, is not satisfactorily operated
10. The Bank reserves to itself the right to close (without previous upon or for any other reason whatsoever which shall not be incumbent on the Bank to disclose to the constituent(s).
11. A distinctive number is allotted to each account which should be quoted in all correspondence relating to the account and when making deposits or withdrawals. Personal accounts may fill a "nomination" form.
12. Periodic statement of accounts shall be considered correct unless we receive from you in writing to the contrary within seven (7) days after dispatch thereof by us.
13. The constituent(s) will be liable for any overdraft or other facilities arising in connection with any of the Accounts and he/she/they hereby authorize the Bank to debit any of the Accounts with all or any mark-up, commission and other banking charges, costs and expenses (including any legal costs) incurred in connection therewith at such rates as may be determined by the Bank from time to time.
14. The Accounts will be subject to applicable charges as per the Bank's schedule of such as revised from time to time. The Bank shall always be entitled without notice to us to recover from and debit the Accounts for any charges, expenses, fees, commissions, mark-up, penalties, withholding taxes, levies of Government departments or authorities and any other impositions in respect of the Accounts or the balances in the Accounts.
15. The Bank is authorized to reserve credit entries made in error. The Bank is also entitled to reverse debit entries made in error in relation to the accounts. Any charges debited by the Bank are not refundable upon closure of any or all of the accounts.
16. The rate of any interest payable on any account may be displayed by the Bank at its various branches in Nepal and this rate may be subject to change without notice to customer.
17. The Bank is authorized to respond, if it shall so choose, to any and all enquiries received from any other banks/ Government authorities concerning the accounts without reference to the account holders.
18. Cheque-book to a third party will be delivered only after obtaining the identity document of the receiver and authority from the account holder.
19. Accounts may automatically be closed if they carry nil, negative of balance less than the applicable ledger fee for 60 consecutive days.
20. The bank shall not held responsibilities for any shortfall/ shortage not brought to the notice of the bank during cash withdrawal on the Bank's counter.

Following certified Documents are Enclosed for opening of Account:

- | | |
|---|---|
| <ul style="list-style-type: none"> (a) Identification (Citizenship Certificate, Driving License with Citizenship Number, Voter's ID, Passport, Embassy Certification etc.) (b) Certificate of Registration and Renewal (c) List of Office Bearers and Addresses (d) Copy of By-Laws/constitutions/ MOA/ AOA/ Partnership Deed | <ul style="list-style-type: none"> (e) Copy of Board Resolution to open and operate the Account (f) Name and signature of persons authorized to operate the account (g) Identification paper of A/C operator(s) (h) Tax renewal certificate/ VAT/ PAN |
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Account Operators

Special Instructions:

| Name: | 1. | 2. | 3. | 4. |
|------------------------------------|----|----|----|----|
| Signature | | | | |
| Thumbs L R | | | | |
| Photo | | | | |

Signature Scanned by

Reviewed by

Signature approved by